

Food Vendor Application - 2011



Third Weekend! Saturday, May 21, 10 am - 6 pm & Sunday, May 22, 11 am - 5 pm
Don't miss this great opportunity! Show and sell your products at the 24th annual Lacey Spring Fun Fair! Just complete this application and return it with your check to:

Lacey Spring Fun Fair, PO Box 8455, Lacey WA, 98509

Questions? Please call (360) 481-4393 or e-mail us at info@laceyspringfunfair.com

Fees On or before **March 21, 2011**: \$150.00 non-refundable fee. **After March 21, 2011**: \$200.00 non-refundable fee, **PLUS 10%** of gross sales made during the fair. Vendors must be licensed and/or possess a permit from the Department of Revenue. **Please send your check, payable to "Lacey Spring Fun Fair," with this application.** (Your check will be returned if you are not accepted as a participant.)

Application (Please print)

Business/Organization Name: _____ E-mail: _____

Contact Person: _____ Day Phone: (____) _____ Evening Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

Attach complete menu, including price range. ALL ITEMS MUST BE APPROVED PRIOR TO THE EVENT.

Will you be barbecuing or cooking with an open flame? () Yes () No

Do you need electricity? () Yes () No

If yes: 110 volt, 20 amp circuits needed: _____; 220 volt circuits needed: _____; Total booth amperage draw: _____ amps

Size of booth: Width _____ Length _____

Is your booth a trailer? () Yes () No If yes: Width _____ Length (including tongue): _____

Which of the trailer do you serve from? () Driver's Side () Passenger Side () Front and/or Back

Please Note

- All booth space is **OUTSIDE** and vendors are responsible for their own protection from weather.
- Vendors must supply booth, cooking equipment, and displays. Lacey Spring Fun Fair provides picnic tables for general customer seating.
- Food vendors are required to have Thurston County Health Department certification. Please contact the Health Department at (360) 786-5590 for further information. Vendors must display all appropriate permits in accordance with Health Department regulations in a conspicuous area.
- Lacey Spring Fun Fair will provide access to water and dumpsters. Electricity will be provided based on information included on this application.
- Booths will be set-up **the day before the fair opens**. Booth must be ready for business—**WITH ALL VEHICLES REMOVED FROM THE VENDOR AREA EACH DAY, ONE HOUR BEFORE THE FAIR OPENS**.
- All food trailers with cooking equipment must have 40B:C fire extinguishers. All extinguishers must have been serviced within one year of event. All hoods must have been cleaned within the last 6 months. Type 1 hood extinguishing systems must have been serviced within the last 6 months.
- A refuse container of adequate capacity must be present in the concession and its contents properly disposed of each evening.
- No vendor shall assign or sub-lease any part of their concession or vendor will forfeit any and all rights to booth space.
- A **\$100.00 refundable "Prompt Arrival Deposit"** is required with this contract. This \$100.00 must be on a **separate check** to facilitate return at the time of set-up, provided the vendor arrives promptly at its appointed time.
- A **\$100.00 refundable "Clean-up Deposit"** is required with this contract. This \$100.00 must be on a **separate check** to facilitate return at the end of the fair, provided the vendor properly disposed of trash and debris each evening and at the conclusion of the event.
- Washington State Food Service Regulation WAC 246-215-120 Sanitary Facilities and Control states, "Food service establishment owners shall dispose of all liquid waste **including gray water, mop water and ice melt** into an approved on-site sewage disposal system; or in another manner approved by the health officer."

Vendors not conforming with any of the above requirements will be asked to remove concession from the area immediately.

Deadline

Your completed application must be received by **5:00 p.m. on Monday, March 21, 2011**. Space is limited, so get your application in early! Applications received after March 21, 2011 must include a late fee of \$50.00.

Indemnification and Agreement

The Vendor agrees to accept full responsibility for the quality of any and all goods sold by the vendor and the vendor's organization at the 2011 Lacey Spring Fun Fair. Vendor agrees to be open during all fair hours on both days of fair.

Please include a Certificate of Insurance for public liability coverage of not less than \$1,000,000.00 per occurrence for bodily injury and property damage liability. State, city, county and local school districts are exempt from the Certificate of Insurance requirement. It is understood the above listed agencies are insured through their respective agency.

I (we) and our heirs, executors, and administration further agree to waive and release any and all rights and claims or damages we may accrue against Lacey Spring Fun Fair, Saint Martin's University, the City of Lacey, Lacey Community Events, and their representatives, successors and assignors for any and all injuries suffered by us or any of us at the Lacey Spring Fun Fair. I (We) further agree and understand that all vendor spaces are located outside and that all applications accepted and processed for participation are nonrefundable.

Name: _____ Date: _____ Signature: _____
(Please print) (Application must be signed to be accepted)

Please be sure to include your checks for registration, prompt arrival deposit, and clean-up deposit with application.

Lacey Spring Fun Fair

Third weekend in May!

Saturday & Sunday, May 21 & 22, 2011

10:00 a.m. to 6:00 p.m. Saturday

11:00 a.m. to 5:00 p.m. Sunday

Vendors must be open during these hours on both days.

One of the largest two-day festivals in Southwest Washington, with 17,000+ people in attendance

Celebrating its 23rd year!

On-site parades, Kidsworld, arts & crafts, food, entertainment & more!

Held on the beautiful Saint Martin's University campus in downtown Lacey, Washington

This is a **FREE EVENT** for the entire South Sound region

Sponsored by Lacey Community Events, the City of Lacey, and Saint Martin's University



The objectives of Lacey Spring Fun Fair are to build community pride and identity and to provide an annual event that offers fun activities and educational opportunities for families and people of all ages. In view of these objectives, booths and/or space will not be made available to groups or individuals for the purpose of advocating a particular political, social or religious point of view. In the conduct of the festival, individuals will not be allowed to solicit outside of established booths and/or space for purpose of monetary gain, or for the advocacy of a particular political, social or religious point of view.

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Lacey, WA 98509



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Visit us on-line at www.laceyspringfunfair.com